

Jean Mendez Vasquez

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CLINICAL TRIAL MANAGER

KEY COMPETENCIES

Workflow Optimization

Protocol Development

Vendor Management

Presentation and Training

SOP development

IRB submission and regulatory compliance

Strong interpersonal skills

Knowledge of GCP, HSP, FDA, BNE, DEA

Cost-benefit analysis of budgets

PROFESSIONAL EXPERIENCE

Icahn School of Medicine - James J. Peter VA Medical Center

Clinical Trial Manager

July 2024 - Present

Oversee coordinate cross-functional teams to ensure the efficient execution of multicenter clinical trials. My role involves streamlining workflows, monitoring source documents, and implementing quality control measures. I develop source documentation and manuals of procedures, track and report project progress, and manage the initiation and close-out of studies. Additionally, I handle vendor management, oversee budget and financial operations, and ensure timely responses to IRB, FDA, BNE, and DEA submissions. Through transparent communication and national engagement, I contribute to the overall success of our clinical research projects.

Massachusetts General Hospital - EPPIC-Net

Clinical Trial Manager

January 2022 - July 2024

Lead cross-functional teams and ensure the successful execution of multicenter clinical trials. My achievements include effective vendor management, development of crucial clinical documents, oversight of regulatory compliance, and transparent communication through metrics reporting and national engagement. I have demonstrated proficiency in budget management, financial oversight, and prompt responses to IRB submissions, contributing to the overall success of clinical research projects.

Boston Medical Center

Clinical Trial Project Manager

June 2019 - January 2022

As a clinical research professional, I've efficiently supervised multiple trials, ensuring strict protocol adherence and operational excellence. My expertise includes meticulous regulatory compliance, proficient data analysis, and effective budget optimization. I excel in participant engagement.

EDUCATION & CERTIFICATIONS

Doctor in Medicine

General Medicine

Universidad Autónoma de Santo Domingo

October 2015

Bachelors in Biomedical Science

Universidad Autónoma de Santo Domingo

September 2008

Biostatistics Applied to Clinical Research

Massachusetts General Hospital

May 2023

PUBLICATIONS

DeCoste, Leah R.; Wang, Na; Palmisano, Joseph N.; **Mendez, Jean**; Hoffmann, Udo; Benjamin, Emelia J.; Long, Michelle T.*. Adherence to Ideal Cardiovascular Health Metrics Is Associated With Reduced Odds of Hepatic Steatosis. *Hepatology Communications* 5(1):p 74-82, January 2021. | DOI: 10.1002/hep4.1614

Aasma Shaukat, David R. Lichtenstein, Samuel C. Somers, Daniel C. Chung, David G. Perdue, Murali Gopal, Daniel R. Colucci, Sloane A. Phillips, Nicholas A. Marka, Timothy R. Church, William R. Brugge, **Jean Mendez**, Computer-Aided Detection Improves Adenomas per Colonoscopy for Screening and Surveillance Colonoscopy: A Randomized Trial, *Gastroenterology*, Volume 163, Issue 3, 2022, Pages 732-741, ISSN 0016-5085

Kanchana K Ayyar*, Ria Shah, **Jean Mendez**, Sharmeel K Wasan & Alan C Moss, Identifying Biomarkers for Inflammatory Bowel Disease using extracellular Vesicles from Intestinal Fluid, 2022